

TOWN OF GOFFSTOWN

Application for Event License

This form must be completed and returned to the Administration Department in Town Hall 30 days prior to event.

Name: _____

Address: _____ Tel.# _____
Street Town State Zip

Type of Event: _____
(Please specify parade, concert, tournament, etc.)

Date of Event: _____ Start Time: _____ End Time: _____

Event Location: _____

How will event be conducted: _____

Owner of location where event will be held _____
(attach written permission if applicant is not the owner)

Estimated number of attendees: _____

Will tickets be sold: Y N

Will signs be used: Y N

Will it be open to the public: Y N

Type of electrical power required, if applicable (in place, generators, special services, etc). _____

Will alcoholic beverages be present? Y N

Will alcoholic beverages be sold? Y N

Will games of chance be offered? Y N

Will you be using internal security? Y N

Type of insurance carried _____ Carrier name: _____
(Please attach certificate of insurance)

FEES

Fees for obtaining said license shall be as follows:

- 1. Parades or processions upon a public street or a public way shall be \$1.00
- 2. Open air meetings on grounds abutting a public street or public way, including theatricals and concerts shall be: Groups less than 500 \$10.00; Groups of 500 but less than 1000 \$15.00; Groups over 1000 \$20.00
- 3. Circuses shall be \$10.00
- 4. Carnivals shall be \$10.00
- 5. Sideshows shall be \$10.00
- 6. Christmas tree sales or other holiday/seasonal sales shall be \$10.00

All Fees must be paid prior to receiving license.

Fee Amount: _____

This information is true and complete to the best of my knowledge _____

Applicants Signature

Following to be completed by Town Hall Administration

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Department Heads Recommendation/Comments

Police Department _____

Fire Department _____

DPW Department _____

Parks & Recreation Department _____

Zoning Department _____

Health Officer Department _____

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Board of Selectmen Recommendation

Board of Selectmen _____
